



Discovering Computers 2014 (Shelly Cashman Series)

By Misty E. Vermaat

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Based on extensive customer feedback, DISCOVERING COMPUTERS ©2014 has been completely reexamined and revised to reflect the evolving needs of the concepts portion of the Introductory Computing course. This exciting new edition maintains many longstanding hallmarks, but is now highly focused on relevancy to provide students only with what they really need to know to be successful digital citizens in college and beyond. To better reflect the importance of certain topics in today's digital world, coverage of enterprise computing, ethics, Internet research skills, mobile computing, operating systems (other than Windows), browsers, security, and Web 2.0 has been expanded and integrated. New critical thinking and problem solving exercises are included in every feature throughout the text, engaging students in regular practice of higher-order thinking skills. In addition, students have more opportunity for hands-on practice with the completely revised end-of-chapter activities. With these enhancements and more, the new DISCOVERING COMPUTERS is an even more engaging teaching and learning tool for your classroom.

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Discovering Computers 2014 (Shelly Cashman Series) By Misty E. Vermaat Bibliography

- Sales Rank: #39197 in Books
- Brand: Cengage Learning
- Published on: 2013-07-08
- Ingredients: Example Ingredients
- Original language: English
- Number of items: 1
- Dimensions: .90" h x 8.50" w x 10.70" l, 1.00 pounds
- Binding: Paperback
- 616 pages

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Review

1. Digital Literacy: Introducing a World of Technology. 2. The Internet: Accessing, Searching, Sharing, and Communicating. 3. Computers and Mobile Devices: Evaluating the Possibilities. 4. Programs and Apps: Using Software at Work, School, and Home. 5. Digital Safety and Security: Identifying Threats, Issues, and Defenses. 6. Inside Computers and Mobile Devices: Exploring the Components. 7. Input and Output: Examining Popular Devices. 8. Digital Storage: Preserving on Media and on the Cloud. 9. Operating Systems: Managing, Coordinating, and Monitoring Resources. 10. Communications and Networks: Sending and Receiving Digital Content. 11. Information and Data Management: Organizing, Verifying, Maintaining, and Accessing. 12. Information Systems and Program Development: Designing and Building Solutions. Appendix - Acronym Reference. Index.

About the Author

Misty E. Vermaat has more than 25 years of experience in the field of computer and information technology. In addition to consulting in the field, she was an Associate Professor at Purdue University Calumet, teaching or developing Microsoft Office, computer concepts, database management, systems analysis and design, and programming courses. Since 1990, Ms. Vermaat has led the development of the Shelly Cashman Series and has written or co-authored numerous Series textbooks, including many editions of DISCOVERING COMPUTERS, DISCOVERING COMPUTERS FUNDAMENTALS, and Microsoft Word books.

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